

**Privacy Notice for the Use of Closed Circuit Television Cameras
Thailand Convention & Exhibition Bureau (Public Organization)**

1. Introduction

Thailand Convention & Exhibition Bureau (Public Organization) (hereinafter referred to in this notice as “TCEB”) uses closed-circuit television (CCTV) equipment to monitor its office space to protect life, health, and property. TCEB will collect personal data including still images and moving images, and images of objects, of all persons entering the monitored area within the premises via closed-circuit television cameras (collectively referred to as “You/Your”). This Privacy Notice for the Use Closed-circuit Television Cameras (“The Notice”) explains how TCEB collects, uses, discloses and transfers information (the “Personal Data”) that identifies you.

2. The Lawful Basis for the Collection of Personal Data

TCEB has determined the lawful basis for the collection of Your Personal Data in accordance with this Notice as:

The Lawful basis for the collection of Data	Details
2.1 For the legal obligation	To enable TCEB to comply with the laws governing workplace health and safety, and the assets of TCEB.
2.2 The necessity for the legitimate interests	For the legal interests of TCEB and others, whereby these interests are no less important than the fundamental rights of Your Personal Data, e.g. for the security of TCEB’s premises, to protect Your health and safety including Your property, etc.
2.3 For the prevention or minimisation of harm to the life, body, or health of a person	To prevent or minimise danger to the life, body, or health of You and others.

The Lawful basis for the collection of Data	Details
2.4 The necessity for the establishment of, compliance with, or exercise of legal claims, or in the defence of legal claims	To establish, comply with, or exercise legal claims, or in defence of legal claims.
2.5 For Your consent	For the collection, use, or disclosure of Personal Data where TCEB requires Your consent, where the purpose of collecting, using, or disclosing of this Personal Data has been revealed to You before consent is requested.

3. Purpose of Collecting Personal Data

TCEB collects Your Personal Data for the following purposes:

- 1) To prevent, detect, avoid, and investigate fraud, breaches in security, and prohibited or illegal acts, that may be harmful to You or TCEB
- 2) To assist in dispute resolution arising from disciplinary processes, grievance settlement processes, and assisting in investigations or proceedings related to whistleblowing
- 3) To prevent or minimise the danger to the life, body, or health of an individual, including surveillance during an epidemic
- 4) To comply with applicable laws, announcements, and orders, or proceedings related to litigation, or processing information related to a subpoena, including the exercise of rights relating to Your Data
- 5) To preserve safety, such as protecting the premises and property from damages, disruption, destruction, or other crimes; to prevent and detect crime including for prosecution purposes in the event of a crime
- 6) To uphold the establishment of rights, or to use in defence of legal proceedings, including but not limited to, civil and labour cases
- 7) For any action that TCEB deems is necessary or appropriate: (a) to detect, prevent, and investigate acts that are illegal, or suspected of being illegal, (b) and subject to applicable law, (c) to comply with legal proceedings, (d) to respond to requests from government agencies or the state, including government agencies and governments of foreign countries in which You reside, (e) to protect the operations of TCEB,



(f) to protect the right of privacy, safety, or the property of TCEB, You, or any other persons, (g) to allow TCEB to remedy or limit potential damages.

4. Personal Data that Collected and Used by TCEB

For the purposes as mentioned in Clause 3, TCEB has installed CCTV in visible locations, and include signage at entrances and exits advising that CCTV cameras are in use. Such locations are those deemed appropriate for monitoring and where Your Personal Data is collected when You enter the area, 24 hours per day:

Items of Personal Data Collected	
(1)	Still photographs
(2)	Motion recording
(3)	Photographs of Your belonging , such as bags, hats, apparel, etc.

In this regard, TCEB will not install CCTV cameras in locations that may unduly infringe on personal rights, or areas where employees are resting, unless the express consent of affected employees is obtained, and in such cases signs indicating the use of CCTV cameras will be clearly displayed.

5. Types of Persons to whom TCEB discloses Your Personal Data

For the purposes as mentioned Clause 3, TCEB may disclose Your Personal Data to the persons listed below:

Types of Persons Receiving Data	Details
5.1 Government agencies or authorised persons to whom TCEB must disclose Personal Data for legal or other important reasons (such as in the public interest).	Law enforcement agencies or those with regulatory or supervisory powers, such as the cabinet, acting government ministers, Department of Provincial Administration, Revenue Department, Royal Thai Police, the courts, Public Prosecutor’s Office, Department of Disease Control, etc. to support or assist law enforcement agencies in investigations or proceedings with respect to civil or criminal cases.



Types of Persons Receiving Data	Details
5.2 Service Providers	TCEB may assign another person to provide services on its behalf, or to support the operations of TCEB, such as storage service providers (e.g. Cloud), system and software developers, etc.

Personal Data disclosure in other cases

TCEB may disclose Your Personal Data in other cases as necessary, such as:

- 1) To comply with applicable laws
- 2) To fulfil requests from government agencies or to co-ordinate with departments in matters relating to compliance with the law
- 3) In response to matters of personal or public security.
- 4) With respect to litigation, investigation or other legal matters that involve Your Personal Data
- 5) With respect to the investigation of security incidents

6. Sending or Transferring Personal Data Overseas

In some cases, it may be necessary for TCEB to send or transfer Your Personal Data overseas for purposes such as sending Personal Data to the Cloud where the platform or server is located overseas (e.g. Singapore or The United States, etc.), and to information technology support systems located outside Thailand.

If TCEB needs to send or transfer Your Data to abroad, TCEB will ensure that the Personal Data transmitted or transferred is adequately protected in accordance with international data protection standards, or take the necessary actions in order to legally transmit or transfer such Data, or take the necessary actions to ensure that the transmission of the Data is in accordance with the law, unless You have been notified and Your consent has been granted to proceed in the case where the destination country’s standards for Personal Data protection are not deemed adequate according to the Personal Data Protection Board’s announcement.

7. Period of Collection of Your Personal Data

TCEB will keep Your Personal Data for a period of ninety (90) days, for the purpose which it was collected only - as specified in the Notice announcement, or in accordance with relevant laws. Upon the expiration of said period, TCEB will destroy or delete Your Personal Data or make



it unidentifiable. However, in the event of a dispute, or the exercise of rights, or a legal proceeding related to Your Personal Data, TCEB reserves the right to keep the Data until the dispute has been resolved or a final judgement on the matter has been made.

8. Personal Data Security

TCEB has measures in place to protect the security of Personal Data. Access to Personal Data is restricted to specific authorised persons, or persons with assignments that require access to the Data and only for purposes for which You have been notified. All such persons must strictly comply with TCEB's Personal Data security measures, and maintain the confidentiality of all Personal Data accessed in the performance of their duties.

9. Data Protection Officer (DPO)

TCEB has appointed a Data Protection Officer to supervise, inspect, and advise on the collection, use, or disclosure of Personal Data, including co-ordinating and co-operating with the Office of Personal Data Protection Commission to ensure compliance with the Personal Data Protection Act B.E. 2562.

10. Your Rights under the Personal Data Protection Act B.E. 2562

The Personal Data Protection Act B.E. 2562 mandates the individual's rights as follows:

1) The Right to Request Access to Personal Data You have the right to request access to, obtain a copy of, and request disclosure of the source of Personal Data that was collected from sources other than directly from the Personal Data subject. In certain cases, TCEB may refuse the request on legal grounds, as a consequence of a court order, or in the event that the exercise of Your rights may infringe on the rights and freedoms of others.

2) Right to Rectification Your Personal Data to be Correct, Complete, and Up-to-date If You find that Your Personal Data is inaccurate, incomplete, or not up-to-date, You have the right to request that the Data be amended to make it accurate, complete, current, and unambiguous.

3) The Right to Erasure Personal Data You have the right to request that TCEB delete or destroy Your Personal Data, or to make Your Personal Data unidentifiable. However, the exercise of this right is subject to the conditions as stipulated by law.

4) The Right to Restriction Processing Personal Data You have the right to request the restriction processing Your Personal Data in the following cases:



a) During the period when TCEB is conducting an investigation, upon the request of the Personal Data Subject, to ensure that the Personal Data is correct, complete, and up-to-date.

b) Where the Personal Data Subject's Data has been collected, used, or disclosed unlawfully.

c) When the Personal Data Subject's Data no longer needs to be kept according to the purposes for which TCEB originally informed the Personal Data Subject, but the Subject desires that TCEB retain the Data for the exercise of his/her legal rights.

d) During the period when TCEB is proving its legitimate grounds for the collection of Your data; or is investigating the need to collect, use, or disclosure of Your personal data for the public interest due to Your exercising Your right to object to the processing of the data.

5) The Right to Object to the Processing of Your Personal Data You have the right to object to the processing of Your Personal Data, except in the case where TCEB has legitimate grounds to refuse said request (such as if TCEB can demonstrate that the Processing of Your Personal Data is lawful, or for the establishment of legal claims, or for legal compliance, or for the exercise of legal claims for the public benefit.

6) The Right to Request to Send or Transfer Your Personal Data You have the right to obtain Your Personal Data from TCEB in a format that is readable, or on an easily usable or automatic device which can disclose Data by automatic means, or You may request that TCEB send Your Personal Data in such formats to other personal data controllers. The exercise of this right must comply with applicable laws.

7) The Right to Know what Personal Data of Yours Exists, and How it is Being Used You have the right to request to know what Personal Data of Yours exists, the nature of that Personal Data, and the purpose for its use by TCEB.

8) The Right to Know the Source of Your Personal Data You have the right to know from where Your Personal Data was acquired in the case of Data for which you did not give Your consent to collect or store.

11. Complaints to Supervisory Authorities

In the event that You find that TCEB has not complied with the Personal Data Protection Act. You have the right to complain to a panel of experts or the supervisory authority appointed by the Personal Data Protection Committee, or by legal means. Before making such complaints,

TCEB requests that You contact TCEB directly so that it has the opportunity to know the facts of the case and has the opportunity to clarify any misunderstandings and address Your concerns at the first opportunity.

12. Updates to the Personal Data Protection Notice

TCEB may improve, amend, or change this Notice at its discretion and will notify You of any changes via notices at the entrances to the office or at the office contact desk, via the website, and on the CCTV notices, and will include the effective date of each and every revision.

13. Contact for Enquiries or the Exercise of Rights

If You have any questions, suggestions, or concerns with respect to TCEB's processing of Your Personal Data, or about this Notice, or You wish to exercise Your rights under the Personal Data Protection Act, You can contact us at:

1) Data Controller

Name: Thailand Convention & Exhibition Bureau (Public Organization)

Contact address: 989 Siam Piwat Tower, 25th – 26th Floors, Units A2, B1 & B2, Rama I Road., Pathumwan sub-district, Pathumwan district, Bangkok 10330

Contact: info@tceb.or.th

Call Centre: 1105

2) Data Protection Officer

Contact Address: 989 Siam Piwat Tower, 25th – 26th Floors, Units A2, B1 & B2, Rama I Road., Pathumwan sub-district, Pathumwan district, Bangkok 10330

Contact: dpo@tceb.or.th

Call Centre: 1105

This Privacy Notice for the Use of Closed Circuit Television Cameras is effective on 30 May 2022 onwards.

